

California State University, Dominguez Hills
Donald P. and Katherine B. Loker University Student Union, Inc. (LSU)
Board of Directors Meeting Minutes ♦ Friday, December 6, 2023

1) **Call to Order and Attendance**

Vice Chairperson Miguel Juarez called the meeting to order at 10:07 a.m. The meeting was held via video conferencing.

<u>Present</u>	<u>Absent</u>	<u>Staff</u>	<u>Guests</u>
Miguel Juarez	Emilyn Rangel	Amy Torres	Gallery
Forrest Halajalong	Edgar Mejia-Alezano	Jaime Leal	
Jessica Scott	Justin Gammage	John Stigar	
Jhanella Mae Martinez	Matthew Smith	Natalie Tapia	
Marcelo Cowo	Richard Tetrick	Melissa Bancroft	
Mayra Soriano		Victor Gonzalez	
Erick Garcia		Chilmann Chaudhary	
John Menary		Mario Ibarra	
Tamala Lewis		Damesha McKnight	
Mayra Soriano		Khoi Pham	
Megan Tagle Adams			
Tony Jake			
Cecilia Ortiz			

2) **Approval of Agenda**

Student-at-Large, Forrest Halajalong moved to approve the agenda for the December 1, 2023, meeting. ASI Representative, Marcelo Cowo seconded the motion.

The motion passed.

Motion passed. 6-0-1

3) **Approval of Minutes**

ASI Representative, Jhanella Martinez moved to approve the minutes for November 3, 2023. Vice Chairperson, Miguel Juarez seconded the motion.

The motion passed.

Motion passed. 6-0-1

4) **Chairpersons Report**

Vice Chairperson, Miguel Juarez read the report on behalf of Chairperson, Emilyn Rangel. Chairperson, Emilyn Rangel spent the past month connecting with fellow Toros. Some items that came up with students included ideas on how to improve programs, marketing, and making additions to the facility by including more comfortable seating for students.

5) **Executive Director's Report**

Executive Director Cecilia Ortiz shared updates in services including the Guest Services Desk inquiries with 120 LSU inquiries and 29 university inquiries. The Food Lockers monthly average was 250 with peak usage from 12 AM to 5 PM. In Commercial Services, the Games Room daily average increased to 179 with 4,774 visitors. The first On the Road event of the year will be a trip to Disneyland & California

Adventure. The LSU is collaborating with Health and Wellness for the Peacefull Palettes event on December 14th and 15th to destress from finals. Watch list items include club & org reservation barriers, dining evening & weekend service, and enrollment.

6) **Finance Committee Report**

The Finance Committee met on November 15 and discussed the LSU's long-term financial plan. The committee does not have any items to forward to the Board. The next committee meeting is scheduled for December 6, 2023.

7) **Personnel Committee Report**

The Personnel Committee met on November 16th and discussed the updated SAL Fellowship position description. The committee also discussed the BOD aspirational goals set during the BOD Retreat. The next Personnel Committee meeting is scheduled for December 5, 2023.

8) **Public Comment – Agenda Items**

There was no public comment.

9) **Old Business**

a. **Funding Restroom Modernization**

Vice Chairperson, Miguel Juarez reminded the Board that when the item was presented back in September a decision was not reached. The Students-at-Large wanted to bring the item back to the table to have the Board reach a decision. The purpose of the project is to conduct a universal restroom study to determine the feasibility of renovating the existing restrooms in the LSU. The study would include input and collaboration from students and campus stakeholders.

Student-at-Large, Forrest Halajalong moved to access \$69,000 from the reserve funds to engage architect firm LPA for the restroom modernization project. Secretary, Jessica Scott seconded the motion.

The motion passed.

Motion passed. 6-0-2

b. **NXT30 Update**

Temporary Administrative Assistant, Amy Torres shared an update regarding the NXT30 Project.

The past year the project consisted in preliminary planning efforts that included meeting with campus stakeholders, hosting a Strategic Asset Value Session, and launching a campus wide survey to get feedback from students and stakeholders. The Board approved funding to continue the NXT30 project to continue engaging students in their vision of the future LSU. The NXT30 project is currently on hold as the contract has not been executed. Campus administrators have requested to meet with the LSU team to discuss the contract. The LSU team hopes to come back with an update at the next Board meeting after meeting with campus administrators.

c. **BOD Aspirational Goals**

Temporary Administrative Assistant, Amy Torres reminded the Board of the aspirational goals they set for the year during the BOD Retreat. The aspirational goals are typically established by the Board

